

St. Michael's Roman Catholic Church
68 152 PR 212 Cooks Creek, MB R5M 0E2
Contact hallbookings@stmichaelsrc.com OR call 204-444-4014

Hall Rental Agreement

This agreement is to be used for bookings made by the following CWL, CCHM and others as deemed appropriate. If alcohol is to be served then the more detailed hall rental form is to be completed.

Renter Information:

Name of Group: _____ Contact Person: _____

Email: _____

Phone: _____ Phone: _____

Event Information: Booked On (M/D/Y): _____

Description of Event: _____

Event Date: (M/D/Y): _____

Start Time: _____ End Time: _____

Expected # of Participants: _____ (note hall capacity 140)

Areas Required: Kitchen: ____ Hall: ____ Church: ____

It is understood that use of the kitchen includes ovens, microwave and dishwasher. All equipment and furnishings (tables and chairs) used must be cleaned after use. All garbage must be removed from the premises and placed in the outdoor garbage bin.

Other Requirements: TV/Sound System: ____ Bar Fridge: ____

Bunn Coffee Maker: ____

Dough Roller: ____ Dough Machine: ____

Slushie Machine: ____ Candy Floss Machine: ____

Please note that to use the dough machine, dough roller, slushie machine and/or candy floss machine the operator **must** be trained in its use.

Rental Fee: Yes: ____ Amount: ____ No: ____

Fee payable to St. Michael's RC Church – drop off or mail: attention Bookkeeper

This is to certify that the above-named renter while occupying the church hall will provide and be responsible for adequate supervision and safety of those present. The renter agrees to pay for any damages incurred.

Signature of Renter: _____ Date: (M/D/Y): _____

Signature of Church Representative: _____

March 22, 2026
September 19, 2026